

Application for a premises licence to be granted under the Licensing Act 2003



Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Northern Roots (Oldham) Ltd

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Northern Roots, Kings Road			
Post town	Oldham	Postcode	OL8 2BJ

Telephone number at premises (if any)	
Non-domestic rateable value of premises	Not yet rated

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as**

a)	an individual or individuals *			please complete section (A)
b)	a person other than an individual *			
	i	as a limited company/limited liability partnership	✓	please complete section (B)
	ii	as a partnership (other than limited liability)		please complete section (B)

	iii	as an unincorporated association or		please complete section (B)
	iv	other (for example a statutory corporation)		please complete section (B)
c)		a recognised club		please complete section (B)
d)		a charity		please complete section (B)
e)		the proprietor of an educational establishment		please complete section (B)
f)		a health service body		please complete section (B)
g)		a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)		a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)		the chief officer of police of a police force in England and Wales		please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) individual applicants (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					

E-mail address (optional)	
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)	

Second individual applicant (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth or over		I am 18 years old		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

(B) Other applicants

Name NORTHERN ROOTS (OLDHAM) LIMITED
Address Northern Roots - Oldham Council Alexandra Park, Kings Road, Oldham, England, OL8 2BH

Registered number (where applicable) 11258080
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company and Registered Charity
Telephone number [redacted]
E-mail address (optional) [redacted]

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY			
0	9	0	9	2	0	2	6

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			

Please give a general description of the premises (please read guidance note 1)
Northern Roots is a charity based in Oldham, Greater Manchester, working in partnership with Oldham Council, local communities and a range of specialist partners to create what will become the UK's largest urban farm and eco-park, covering approximately 160 acres of urban greenspace in the heart of Oldham. Northern Roots will operate both as an important community asset and as a visitor destination, creating opportunities for local people while attracting visitors to Oldham from across Greater Manchester and beyond.

The first phase of the Northern Roots development opens in September 2026 and includes a new Welcome Building, Forestry Skills Centre, outdoor play facilities and a four-acre regenerative urban farm.

The Welcome Building will provide the principal visitor facilities for the site and includes an 80-cover café, retail shop and meeting rooms, together with an external seating area for approximately 60 people and an adjacent outdoor play area.

The four-acre urban farm has been designed to produce high-quality, organically grown produce for local communities and visitors. Produce is grown using regenerative and permaculture principles, without chemical interventions, with a focus on improving soil health, supporting biodiversity and reducing the environmental impact associated with food production. The café and events offer will reflect this ethos, showcasing seasonal produce grown on the Urban Farm only a few hundred metres from the kitchen – creating genuinely local “food steps, not food miles”.

Food will be central to the Northern Roots visitor experience. The ambition is to provide a distinctive, high-quality food offer which reflects the seasons, the landscape and the

produce grown on site, while remaining accessible and affordable to the communities Northern Roots serves. The café will champion freshly prepared food, seasonal produce and responsible sourcing, demonstrating how excellent food and sustainable food production can go hand in hand. The café and associated events will also create employment, training and skills-development opportunities and provide a platform for sharing knowledge about growing, cooking, sustainability and the food system.

The premises will operate primarily as a daytime café, visitor destination and community, arts and cultural events venue, with occasional private events and other activities. The ability to provide a carefully selected alcohol offer alongside food and events will support the quality, viability and versatility of the venue and allow Northern Roots to provide a complete hospitality experience for visitors and event guests.

The licence application is intended to provide sufficient flexibility for the Welcome Building and its external areas to host appropriate events from time to time, including community, cultural, educational, arts, food and drink, seasonal and private events. This flexibility will enable Northern Roots to develop a varied programme which broadens access to the site, supports its charitable and community objectives and contributes positively to Oldham's cultural and visitor offer. The external seating and event areas form part of the wider Northern Roots site, as indicated on the attached site plan.

Licensed operations will be complementary to the wider purpose of Northern Roots as an urban farm, eco-park, community resource and visitor destination, rather than the premises operating principally as a late-night or alcohol-led venue. Alcohol will complement the café, food and events offer and will be managed as part of the overall hospitality operation.

Northern Roots recognises that events will vary considerably in their nature, scale and potential impact. Events will therefore be planned and managed proportionately, with appropriate event plans and event-specific risk assessments and method statements (RAMS) prepared where required. Depending upon the nature and scale of an event, arrangements will consider matters including capacity and crowd management, appropriate staffing and security, safeguarding of children and vulnerable people, first aid and medical provision, fire and emergency procedures, access and egress, traffic and parking, noise and potential disturbance, management of alcohol, and the safe use of external areas. Where appropriate, Northern Roots will work with relevant responsible authorities and specialist contractors in planning larger or higher-risk events.

Northern Roots is committed to operating the Welcome Building and associated external areas responsibly and in a manner consistent with the four licensing objectives: the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm. Particular consideration will be given to the mixed use of the site by families, children, community groups, local residents and visitors when planning and managing licensed activities and events.

The granting of an appropriate premises licence will support Northern Roots in realising the full potential of this significant new community asset: enabling a high-quality café and hospitality offer, supporting a diverse programme of community and cultural activity, creating employment and skills opportunities, and helping establish Northern Roots as a distinctive and welcoming destination for Oldham and the wider region.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

n/a	(v)
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What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply (vi)
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E) (vii)	✓
f)	recorded music (if ticking yes, fill in box F)	✓
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

<u>Provision of late night refreshment</u> (if ticking yes, fill in box I) (viii)	✓
<u>Supply of alcohol</u> (if ticking yes, fill in box J)	✓

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3) ☐	Indoors	☐
				Outdoors	☐
				Both	☐
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Thur					
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	
					Outdoors	
Day Start Finish					Both	✓
Mon	0800	0000 (ix)	Please give further details here (please read guidance note 4)			
Tue	0800	0000				
Wed	0800	0000	State any seasonal variations for the performance of live music (please read guidance note 5)			
Thur	0800	0000				
Fri	0800	0000	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sat	0800	0000				
Sun	0800	0000				

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	
					Outdoors	
Day	Start	Finish			Both	✓
Mon	0800	0000	<u>Please give further details here</u> (please read guidance note 4) PRS licensed music played via speakers			
Tue	0800	0000				
Wed	0800	0000	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)			
Thur	0800	0000				
Fri	0800	0000	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) Or could do standard timing of 8-11pm			
Sat	0800	0000				
Sun	0800	0000				

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	✓
Mon	2300	0000	<u>Please give further details here</u> (please read guidance note 4)		
Tue	2300	0000			
Wed	2300	0000	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur	2300	0000			
Fri	2300	0000	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	2300	0000			
Sun	2300	0000			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
				Off the premises	
Day	Start	Finish		Both (x)	✓
Mon	1100	0000	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Tue	1100	0000			
Wed	1100	0000			
Thur	1100	0000	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	1100	0000			
Sat	1100	0000			
Sun	1100	0000			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Jorge Alguacil	
Date of birth [redacted]	
Address [redacted]	
Postcode	
Personal licence number (if known) 278708	
Issuing licensing authority (if known) Manchester City Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7) (xiii)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon	0800	0030	
Tue	0800	0030	
Wed	0800	0030	
Thur	0800	0030	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)
Fri	0800	0030	
Sat	0800	0030	
Sun	0800	0030	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Northern Roots Welcome Building Café is operated as part of the charitable activities of Northern Roots and exists primarily to provide high-quality food and drink, support community engagement, education and access to nature. The premises is a family-friendly café and visitor destination rather than a bar or drinking establishment.

The management is committed to promoting the four licensing objectives through responsible management, robust operating procedures and ongoing staff training.

The premises will actively promote the responsible sale and consumption of alcohol and will not encourage excessive drinking or alcohol-led activities.

All staff authorised to sell alcohol will receive training in the Licensing Act 2003, responsible alcohol retailing, recognising intoxication, refusing sales where appropriate and the operation of the **Challenge 25** age verification policy. Anyone who appears to be under the age of 25 will be required to produce an acceptable form of photographic identification before alcohol is sold. Refresher training will be provided regularly, with training records maintained.

A designated manager or responsible supervisor will be on duty during licensed hours to oversee the operation of the premises and ensure compliance with the premises licence. Appropriate staffing levels will be maintained at all times.

The management will work proactively with Greater Manchester Police, Oldham Council and other responsible authorities to ensure the premises continues to operate safely and responsibly. Regular reviews of operating procedures and risk assessments will be undertaken, and appropriate records maintained, including incident and refusals logs where required.

The overall operation of the premises is designed to provide a safe, welcoming and inclusive environment for visitors of all ages, reflecting the charitable and community-focused aims of Northern Roots while promoting all four licensing objectives.

b) The prevention of crime and disorder

The premises will operate as a family-friendly café and visitor destination, with the sale of alcohol being ancillary to the provision of food, refreshments and organised events.

A **Challenge 25** age verification policy will be operated at all times. Anyone who appears to be under the age of 25 will be required to produce valid photographic identification before alcohol is sold. Acceptable forms of identification will include a passport, photocard driving licence or PASS-accredited proof of age card.

All staff authorised to sell alcohol will receive training in the Licensing Act 2003, responsible alcohol retailing, age verification, recognising signs of intoxication and refusing sales where appropriate. Refresher training will be provided periodically, and training records will be maintained.

A refusals register and incident log will be kept and made available for inspection by authorised officers upon request.

The premises will operate a CCTV system covering key public areas, entrances and exits. Recordings will be retained for an appropriate period and made available to the Police or authorised officers in accordance with data protection legislation where required. CCTV is operated by Oldham Borough Metropolitan Council.

The management will not permit the sale of alcohol to persons who are intoxicated or where a proxy sale is suspected. Staff will be trained to refuse service where necessary and to seek management support if required.

The premises will maintain effective communication with Greater Manchester Police and Oldham Council and will cooperate fully with any reasonable requests relating to the prevention of crime and disorder.

For any outdoor events and event management plans will be formulated and RAMS carried out in relation to access, dispersal, noise management and safety.

c) Public safety

The premises will be operated in a manner that promotes the safety and wellbeing of all customers, staff and visitors.

Suitable numbers of trained staff will be on duty during licensed hours to ensure the safe operation of the premises. Staff will receive appropriate induction and ongoing training in health and safety, fire safety, emergency procedures and the responsible sale of alcohol.

The premises will comply with all relevant fire safety legislation. Fire exits and escape routes will be clearly identified and kept unobstructed at all times. Appropriate fire detection, alarm and firefighting equipment will be installed, maintained and regularly inspected.

The premises and its equipment will be maintained in a safe condition, with regular inspections undertaken to identify and address any hazards. Appropriate risk assessments will be completed and reviewed periodically.

A suitably stocked first aid kit will be available on site, and staff will be trained in the procedures to follow in the event of an accident or medical emergency.

The premises has been designed to provide an accessible environment for all visitors, including wheelchair users and families. Management will ensure that circulation routes, entrances, exits and emergency escape routes are kept clear and safe at all times.

Management will take all reasonable steps to ensure that occupancy levels remain appropriate for the safe operation of the premises and that any incidents affecting public safety are managed promptly and recorded where necessary.

d) The prevention of public nuisance

The premises will be managed to minimise any potential disturbance to neighbouring properties and visitors to the wider Northern Roots site.

Management will take reasonable steps to ensure that noise from customers, staff and the operation of the premises does not cause a public nuisance. Staff will monitor both the indoor and outdoor areas during trading hours and will encourage customers to respect neighbouring properties and leave the premises quietly.

Any music or entertainment will be managed to minimise noise breakout.

Waste, recycling and bottle disposal will be managed responsibly and carried out at appropriate times to minimise disturbance. External areas will be regularly inspected, and any litter associated with the premises will be cleared.

Deliveries and collections will be managed, where reasonably practicable, to avoid causing unnecessary disturbance to neighbouring properties.

Management will respond promptly to any complaints relating to noise or nuisance and will take appropriate action to prevent recurrence.

e) The protection of children from harm

Northern Roots Welcome Building Café is a family-friendly community venue where the welfare of children and young people is a key priority.

A **Challenge 25** age verification policy will be operated at all times. Any person who appears to be under the age of 25 will be required to produce valid photographic identification before alcohol is sold. Acceptable forms of identification will include a passport, photocard driving licence or PASS-accredited proof of age card.

All staff authorised to sell alcohol will receive training in age verification, recognising acceptable forms of identification, refusing underage sales and the legal responsibilities relating to the sale of alcohol. Refresher training will be provided periodically, and training records will be maintained.

The premises will not knowingly permit the purchase of alcohol on behalf of a person under the age of 18 (proxy sales). Staff will refuse any sale where they suspect a proxy purchase is taking place.

Alcohol will be displayed and sold in a manner that supports responsible retailing and is appropriate to the family-focused nature of the premises.

Management will take all reasonable steps to ensure that children remain in a safe environment while visiting the premises and will work with the Police, Oldham Council and other responsible authorities where appropriate to safeguard children from harm.

Checklist:

Please tick to indicate agreement

	I have made or enclosed payment of the fee.	✓
	I have enclosed the plan of the premises.	✓

	I have sent copies of this application and the plan to responsible authorities and others where applicable.	✓
	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	✓
	I understand that I must now advertise my application.	✓
	I understand that if I do not comply with the above requirements my application will be rejected. [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	✓

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity. (xvii)**

Declaration	[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). - The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	

Capacity	
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For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the

premises; and (b) ensures that each such screening abides by age classification ratings.

- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local

authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
 14. This is the address which we shall use to correspond with you about this application.
 15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

They do this in one of two ways:

- 1) by providing with this application, copies or scanned copies of the documents which an applicant has provided, to demonstrate their entitlement to work in the UK (which do not need to be certified) as per information published on gov.uk and in guidance.
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service.

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth, will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

